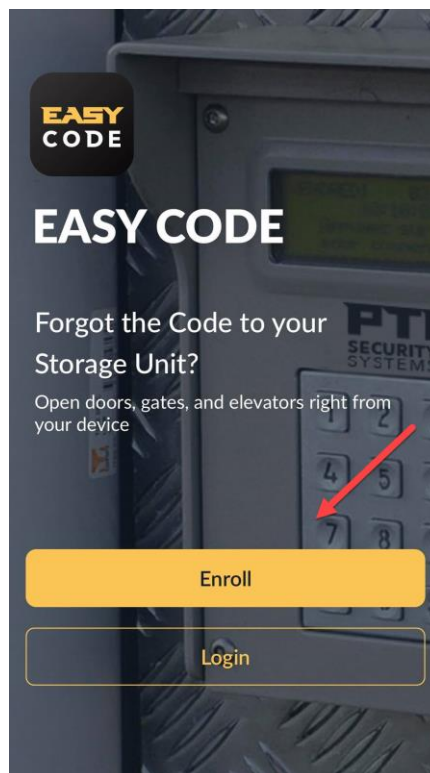


EasyCode 2.0

How to get started with EasyCode 2.0

EasyCode 2.0 – Enrollment Process:

1. Download EasyCode 2.0 from the App Store or Google Play Store
2. Open the app and click on “Enroll”



3. On the next screen it will prompt you to enter the facility's 10 Character Site Key, the site key will be on the Site Key Card provided to you.

AT&T 10:55 AM 69%

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Sign Up for Secure Access

Enter the authorization code sent to your email address or mobile number.

AUTHORIZATION CODE

Authorization Code

OR

SITE KEY

10 Character Site Key

Next

SEND NEW CODE OR ENTER SITE KEY

4. Once you click Next, the following page will prompt you to enter your Access Code and your Last Name, click on Next to continue.

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Access Code

Enter your assigned access code to quickly access your storage facility.

ACCESS CODE

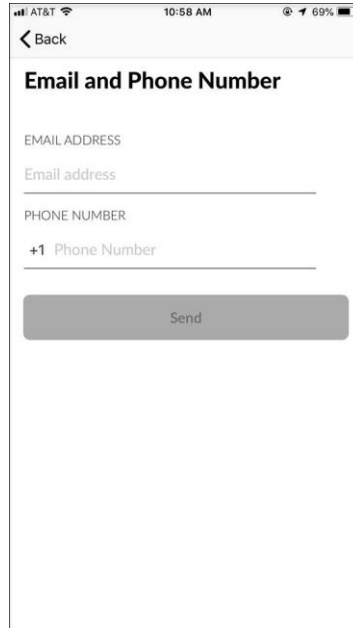
Access Code

LAST NAME

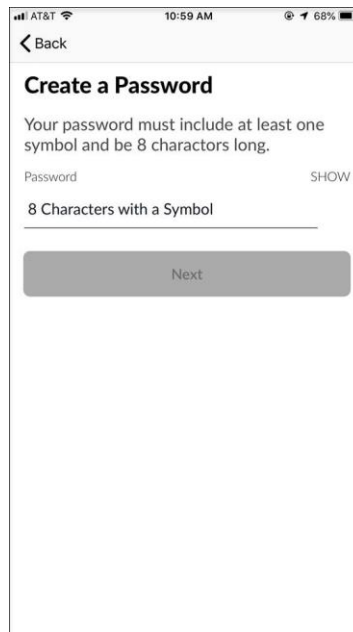
Last Name

Next

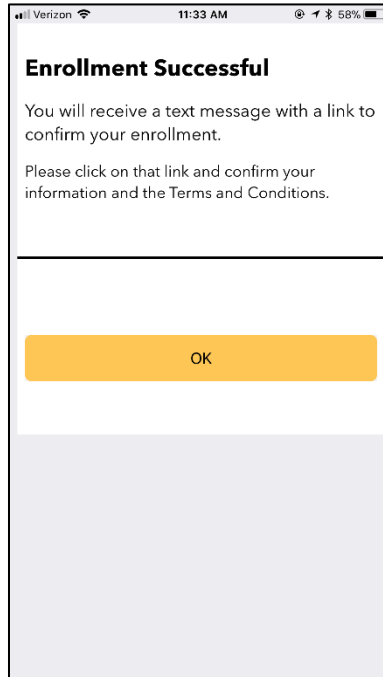
- The following screen will ask you for your email address and phone number, make sure this is a mobile number that can receive text messages because you will need this to finish enrollment!
 - If you entered an incorrect number, call PTI at 866-213-5135



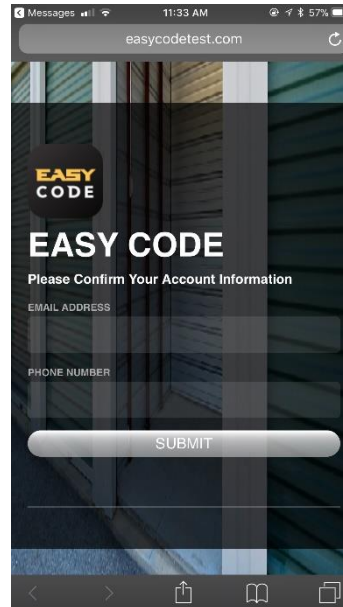
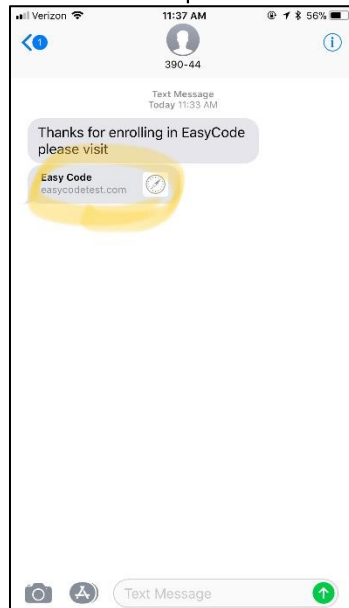
- After you hit send, you will be prompted to create a password that's 8 characters long and includes a symbol.



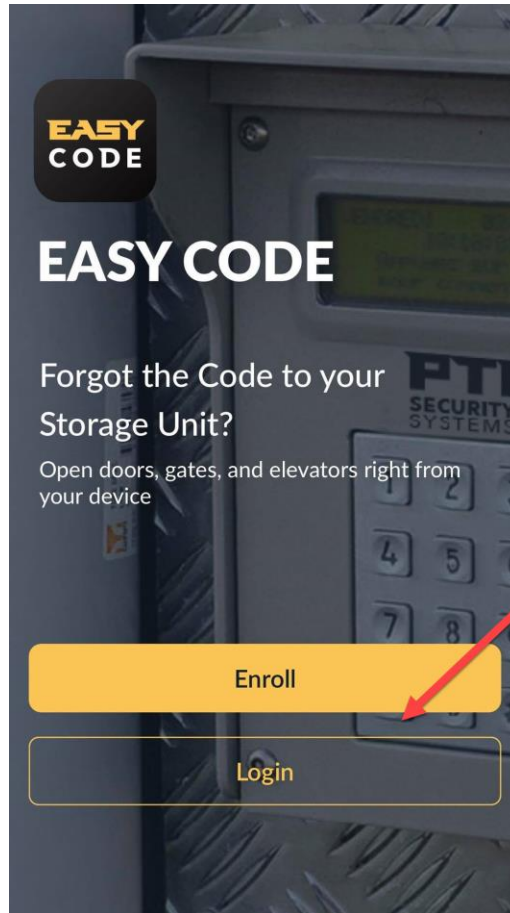
- You will land on a screen where the app will inform you that your enrollment was successful, to finalize your enrollment, confirm your enrollment by clicking on the link that was texted to you.



- Click on the link on the text message sent to you and re-enter the information from Step 5.



9. Once your account successfully confirms enrollment, return to the app and log in. This time only enter your email and password.

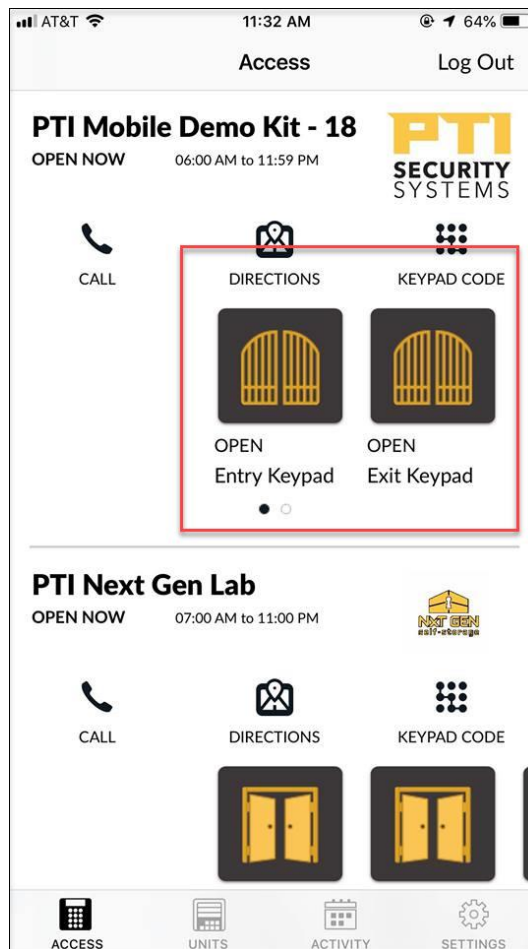


EasyCode 2.0 – User Guide

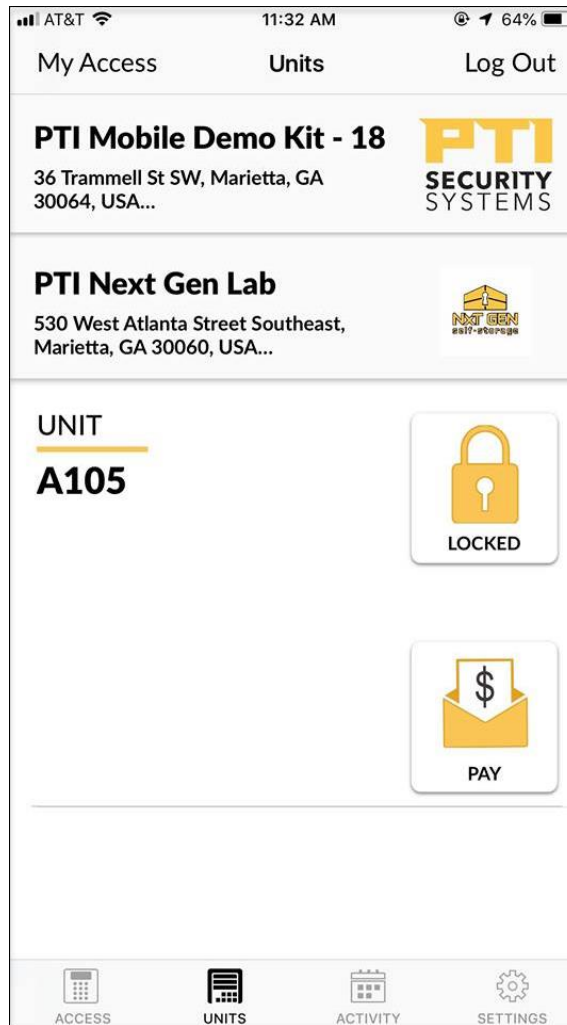
10. Once you successfully enroll in the app and log in, you will be directed to the **Access Tab**, here you can Open your Entry and Exit Keypads, if you have additional sites they will be stacked in this page.

(Note: You must be within the GeoFence perimeter and have your location services turned on)

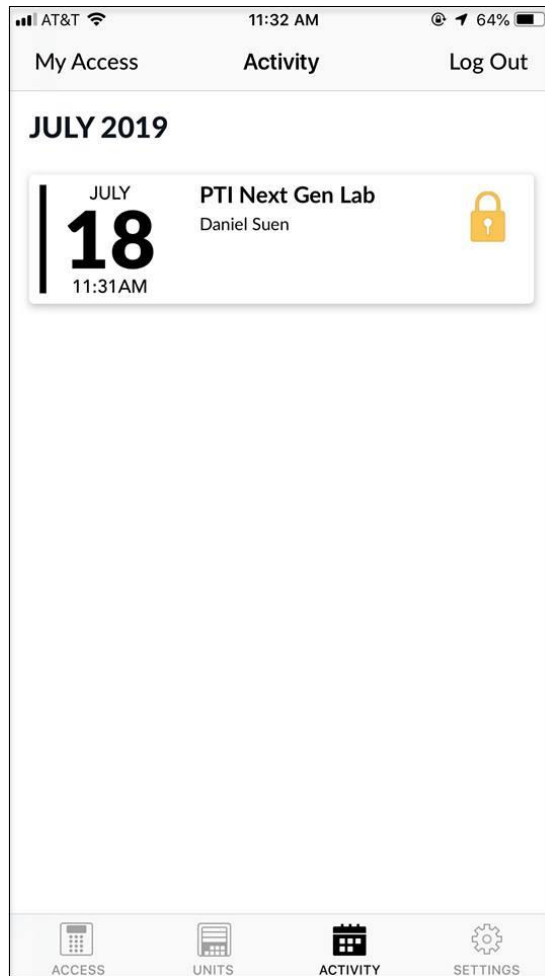
- a. If you do not have the facility's office number saved or memorized, you can make calls to the front office if their number is linked up on the app through this feature
- b. By clicking on "Directions", this feature will open your GPS and give you directions to the facility
- c. If you need to view your keypad code, clicking on "Keypad Code" will allow you to do so



11. The next tab will be the **Units** page, your rented units will be displayed on this tab.
- You can unlock and lock your unit by pressing on the lock icon
 - Clicking on this **"Payments"** will direct you to the facility's payment portal to make payments



12. The next tab will be the activity tab, any unit activity will be displayed here with date and time. This is useful if you are unsure if unauthorized individuals are gaining access to your unit.



13. The last tab will be the Settings page, here you will be able to adjust your personal preferences such as receiving text or email notifications by toggling the switches under "Preferences" below.

You can also manage your personal info if you scroll down, such as Passwords, Email and Phone Number. The "Log Out" function will be at the very bottom of the screen.

- a. If you click on "**Manage Storage Locations**" you have the ability to remove facilities you are no longer renting from on your EasyCode app
- b. Make payments by clicking on "**Storage Unit Payment**", you can choose which unit to make payments for
- c. Clicking on "**Add New Site**" allows you to include an extra site if you rent an additional unit, on this page you will be prompted to enter the new site's "**10 digit Site Key**", "**Access Code**" and "**Last Name**"

